Installing Tabletop Printers

Tabletop Printers

Note: Before you begin, make sure to Restart your device and unlock your device with your OPS

- 1. Click the **Cortana Search Box** on the taskbar.
- Image: Point Type here to search
 O Image: Type here to search
- 2. Type *Printers* in the Cortana Search Box, then select **Printers** & scanners under Best Match.



3. Select Add a printer or scanner.



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 A dropdown box might appear. If it appears, click on the drop-down and select **Work or school printer & scanner**. If it does not appear, disregard this step and move to Step 5.

Printers & scanners	5
Add printers & scanners	
C Refresh	
Work or school printer & scanner]
USB or network printer & scanner	h location
Keywords	

- 5. Locate your printer from the list. Select your printer.
 - a. **Note:** You **must** choose the Printer with the **cloud symbol** behind the printer icon.



- b. Then, click **Add device** in the block containing your printer's name. Allow your printer to successfully connect to your device.
- 6. Your printer should be successfully installed. It should say **Ready** below the printer's name.

Printers & scanners	
Add printers & scanners	
C Refresh	
Work or school printer & scanner $$	
Search location: Please select a search location	
Keywords	٩
WDLC P C600 Printer Cloud printer	
	Add device
The printer that I want isn't listed	

Printers & scanners
Add printers & scanners
+ Add a printer or scanner
WDLC P C600 Printer Ready