

# Professional Council Meeting Quarter 3

Date 1.13.25 — 4:30 p.m. — Ed Center Board Room

In attendance: Clint Albers, Megan Bricks, John Hutchison, Shelby Lewis, Angie Powers, Trisha Putthoff, Eric Skoglund, Rick Sola, Julia Wenzel, Laura Wiltanger

**Meeting begins at 4:32 pm**

## ***Agenda:***

### **Committees**

- Committee updates
  - Intended on having a PTO update, but with snow days and Lachelle not being here today, we will hold off on that update until the next meeting
  - Review of committee rosters – Need to update Jennifer Woolever’s positions to Rick Sola (Rick is replacing Jennifer on Professional Council)
  - **Appraisal (Lachelle & Angie)**
    - New process will be similar to KEEP (we are working on adapting to our needs)
    - KEEP uses Constructs and Components, rather than Standards and Indicators
    - KEEP does not have a separate construct/standard for data (as the current Standard 6), it is possible it will be embedded in the other constructs/standards
    - There are many different specialized rubrics, so the process of reviewing those is a huge task
    - The committee previewed what the potential rubric could look like in Frontline, as the technology interface can impact process, which is our next task
  - **Extra-Curricular/Academic Support (Eric)**
    - Deadline of February 12th – any new proposals for this year to be taken into consideration when negotiating this year
  - **Calendar (Clint & Angie)**
    - Meeting dates are established for the committee – first meeting is January 30<sup>th</sup>
    - Will be working on the 2026-2027 calendar
  - **Conferences (Rick & Julia)**
    - Rick and Julia will work together on scheduling for meetings
      - Question: Can we communicate the frequently asked questions/information document? There were many

questions/ misunderstandings in October – would be helpful to have updated information that is accessible.

- Answer: Yes – we will internally send the document with updates and come up with a plan to communicate this to educators and administrators
- **Benefits (Angie)**
  - Last meeting focused mostly on the usage dashboard from Lockton: overall usage is up
- **Variance (Clint & Angie)**
  - No updates at this time – purely informational, committee meets via email
  - If a building or department/program wants a variance from the agreement, this committee is contacted and handle the requests on a case-by-case basis

### **Collaboration on Issues**

- *Language from the Negotiated Agreement states: “The purpose of the Professional Council is:*
  1. *to address issues and concerns that affect the working climate for delivery of the mission of the Olathe Public Schools*
  2. *to collaboratively discuss work environment issues that enhance educational opportunities for students*
  3. *to represent others and to act as the bargaining agency*
  4. *to clarify processes and procedures related to the work environment*
  5. *to communicate and act as a clearinghouse*
  6. *to promote public education” (38).*
- *Update on the following PC collaboration on language from the agreement*
  - *From the Negotiated Agreement: “The principal and pertinent staff will collaboratively determine, based on student needs, how staff time (beyond plan time, PLC time, and daily 25-minute duty-free lunch, travel time, prep and clean up time when traveling) will be utilized. Changes in student, building, and programmatic needs require flexibility in scheduling” (78).*
    - Angie and Clint met with Jill and Liz to discuss administration and elementary specialist conversations/collaboration
      - Jill and Liz met with elementary administrators to encourage them to have a touch-base meeting with specialists
        - Emphasized it is a collaborative discussion, but ultimately is administrator decision for what is needed for the building with input from educator
      - Also discussed 2-hour delay and plan time – Plan time would be 30 minutes for elementary educators on a day with a 2-hour delay (modeled after half day schedule)

## **Future Annual Review Items**

- See items from NA highlighted in [this document](#)
  - VERP & Retirement Insurance Benefit Plan report in March

## ***Upcoming Meetings:***

- Suggested Dates: 2/26, 3/26, 4/1, 4/10, 4/15, 4/23, 4/28, 5/5, 5/13
  - Review of dates by Professional Council members based on responses to online availability survey
  - Space at the board room is pending & will update via invite as soon as possible
- Suggested time change: 4:45-6:15 pm
  - Adjustment is made to accommodate the new end of the school day time, especially for elementary educators needing to help with PM dismissal duties
- Letter Exchange is scheduled for 2/11 at 1 pm

## **Meeting Ends at 5:00pm**

## ***How We Will Work:***

- Quick communication between Council members
  - Listen to understand
  - We all have and should use our voice
  - Consider the scope of our impact as a Council
  - Not shying away from difficult conversations or topics
  - If someone feels that communication norms have been broken, we need to feel comfortable respectfully pointing this out.
  - The Council considers this important to deal with at the time and as a group.
  - Have an open mind, being good listeners, treating each other with respect

## ***Processes We Will Use:***

- Note taker (Julia) will send out minutes to all Professional Council members for review within a week, OR prior to the next meeting, whichever is sooner.
- Final minutes are submitted to communications department to be both added to the Professional Council website and included in the “In The Know”
- Meetings are noticed in the “In The Know”
- Agenda will be set by Clint and Angie
- Draft Consensus Folder