Olathe Public Schools – Responsible Use Policy (RUP) for Students

I. Introduction

Technology is a powerful tool that enhances learning and connects us to the world. This Responsible Use Policy (RUP) outlines the expectations for responsible use of technology resources within Olathe Public Schools (the District).

II. Definitions:
  A. **Technology:** Refers to district-owned and personally owned devices, the district network (wired and wireless), servers, workstations, laptops, mobile devices, peripherals such as mice and keyboards, software, online resources, internet access, email, phones, and any other technology designated for student use, including any and all new technologies adopted and deployed by the District as they become available. This includes technology used on school property, at school-related activities, and while accessing district networks. The District operates primarily in the Microsoft/Office 365 suite of products across all users. The District also utilizes Google Apps for Education, Seesaw, and Apple Apps for Education for various education levels across the District. This includes but is not limited to all services and extensions provided by the systems above, as well as curricular apps approved by the District and deemed appropriate for the educational setting.
  B. **Generative AI:** Refers to artificial intelligence systems that can create various types of content, such as text, images, music, and code. Examples include but are not limited to tools that can write essays, generate images and video, or create code.

III. Our Commitment
  A. **Providing Safe and Supportive Learning Environments:** We are committed to creating a safe and supportive learning environment where all students can learn and grow. This includes providing access to technology resources while ensuring responsible and ethical use.

  B. **Promoting Digital Citizenship:** We believe in fostering digital citizenship among our students, emphasizing online safety, responsible online behavior, and respect for others.

  C. **Supporting Student Learning:** We strive to integrate technology effectively into the curriculum to enhance student learning and prepare them for success in a digital world.

IV. Student Rights
  A. Access and utilize district-provided technology for educational purposes.

  B. Learn and develop digital literacy skills.

C. Participate in safe and engaging online learning experiences.

V. Student Responsibilities

A. **Respect for Others:**

- Treat all individuals with respect and kindness, both online and offline.

- Use respectful language and avoid cyberbullying, harassment, or discrimination.

- Protect the privacy and reputation of others.

B. **Academic Integrity:**

- Use technology for educational purposes and to support learning.

- Avoid plagiarism and cite sources properly.

- Use technology responsibly for research and assignments.

C. **Digital Citizenship:**

- Practice safe online behavior, including protecting personal information and being mindful of online privacy settings.

- Be aware of the potential risks of online interactions, such as cyberbullying and online bad actors.

- Use technology responsibly and ethically.

D. **Generative AI (Artificial Intelligence):**

- When permitted, use AI as a learning tool, but don't let it do all the work for you.

- Be honest about your work. Cite all sources properly, including AI, and make it clear which parts you created and which parts AI helped with.

- Treat AI-generated content as a source and cite as directed by your teacher.

- Keep your data safe: Avoid typing information such as names, addresses, or any other personal details into AI tools or websites.

E. **Technology Care:**

- Handle all technology with care. Avoid dropping it, spilling liquids on it, or using it roughly.

- Notify your teacher or building technician right away if you have any technology-related issues such as damage or malfunctions.

F. **Following School Rules:**

- Adhere to all school rules and policies, including those contained within the Code of Student Conduct.

VI. Unacceptable Use

A. **Cyberbullying:** Using technology, including generative AI to harass, intimidate, impersonate, or bully others.

B. **Plagiarism:** Presenting someone else's or AI-generated work as your own.

C. **Inappropriate Content:** Accessing, creating, or sharing inappropriate content, including pornography, sexually explicit materials, violence, hate speech, or illegal material.

D. **Unauthorized Access:** Accessing or attempting to access unauthorized accounts or networks, such as unauthorized VPNs and web browsers.

E. **Data Security Violations:** Sharing personal information, network username and password, or confidential data without authorization.

F. **Disrupting Network or Devices:** Engaging in activities that disrupt the school's network or damage school-issued devices, including the use of external storage devices, such as USB flash drives, to access unapproved content.

G. **Copyright Infringement:** Downloading or sharing copyrighted material without permission.

H. **Unauthorized Recording and Sharing:** Recording, filming, or photographing staff or other students without explicit permission, or sharing/publicly posting such material without their consent.

I. **Violating School Policies:** Any behavior that violates school rules or policies, including the District's Responsible Use Policy and Code of Student Conduct.

VII. Consequences

A. Consequences for violating this RUP will vary depending on the severity of the offense and may include:
   1. Verbal or Written Warning

   2. Loss of technology privileges

3. Parent or guardian contact

4. Disciplinary action, up to and including suspension or expulsion

5. Damaging school technology can result in fines up to 100% of the replacement cost. This includes your 1:1 device, software, and all technology on school district property.

VIII. Support and Resources

A. Students and families are encouraged to report any concerns regarding technology use to their teacher or administrator.

B. The District provides resources and educational materials to support students in developing responsible technology use habits.

C. The District will regularly review and update this RUP to reflect best practices and address emerging technology issues.

IX. Important Notes

A. This RUP is subject to change as new technologies emerge.

B. Students are encouraged to review this policy and discuss any questions with their teachers or administrators.

X. Working Together

We believe that by working together, students, parents, and staff can create a positive and responsible learning environment where technology is used to enhance learning and empower students.