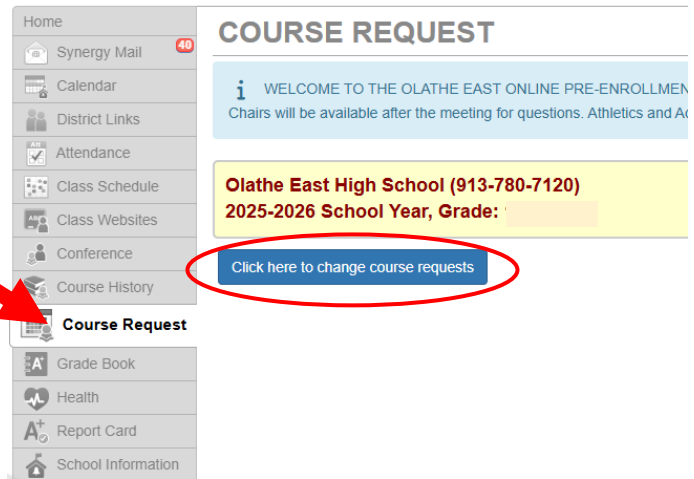
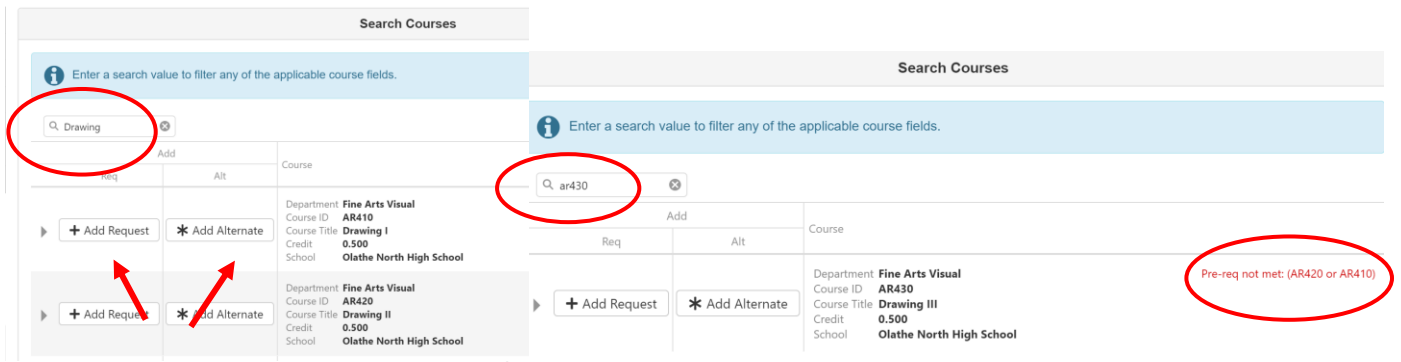


# Instructions for Online Enrollment

1. Go to <https://studentvue.olatheschools.com>.
2. Enter your **StudentVue** username and password.
3. Select **Course Request** from the HOME screen.
4. To begin selecting your courses, select: **"Click here to change course requests."**
5. You can see a complete list of the courses you have already taken by clicking **Course History**, which is located directly above the **Course Request** tab. You also received an email with this information.



6. Some courses may already show up in the **Selected Course Request** area. You will see an **English, Math, Social Studies (9<sup>th</sup> and 11<sup>th</sup> grades), Science (9<sup>th</sup> and 10<sup>th</sup> grade only) and PE and Health (9<sup>th</sup> grade only)**. Teachers will help you choose the class they feel is the best placement for you. Please have a discussion with your teacher to make sure you are choosing the best class. Academy classes will also be selected for you. If you would like to take a different level of a class you are free to change your selection. For example, you'd rather take Honors English 10, delete English 10 and add Honors English 10.
7. You will search for and select courses either by **Course Name** or **Course ID**; refer to the enrollment sheets for both. In the search field, you can type the class you want; i.e. Drawing I or AR410. **Do NOT hit enter** after typing in the search field; the options will automatically populate.



8. Look over the courses that appear and click on the ones you want to take. Click **Add Request** if you want it as a part of your schedule. Click on **Add Alternate** if it is a class you want to take as a back-up. You will also see notes that tell you if you have already taken the course **OR** if you don't have the pre-requisites to take a course (i.e. you cannot take Drawing III unless you have taken **OR** concurrently enroll in Drawing II **and** you cannot take Drawing I twice).
9. Once you have selected **Add Request or Add Alternate**, the course(s) will automatically appear under your **Selected Course Requests**. To remove them, you simply click the **Remove** button.

**\*\*Remember that yearlong classes must include the A and the B course. For example, to enroll in English II, you need to add LA412A and LA412B for the full 1.0 credit course.**

Selected Course Requests					
Action	Ln	Department	Course ID	Course Title	Credit
<input type="button" value="✕ Remove"/>	1	Language Arts	LA412A	English II/World Literature	0.500
<input type="button" value="✕ Remove"/>	2	Language Arts	LA412A	English II/World Literature	0.500
<b>Total</b>					<b>1.000</b>

10. Repeat Steps #7-9 to continue selecting and moving courses into your Course Requests and Alternates. When you are done, click here

## COURSE REQUEST SELECTION

**i** Current 9th, 10th, and 11th graders must complete their on-line enrollment graders through their Middle School. [Click here to access High School PPG](#)

**Olathe East High School (913-780-7120)**  
**2025-2026 School Year, Grade:**

[Click here to return to course request summary](#)

11. You should have **7.0 credits** of Selected Course Requests and **2.0 credits** of Alternates, which is the equivalent of **14 Course Requests** and at least **4 Alternate Requests**.

[Click here to return to course request summary](#)

Selected Course Requests						
Action	Ln	Department	Course ID	Course Title	Credit	Comment
<input type="button" value="Remove"/>	1	Business and Computer	CR410P	Computer Applications I	0.500	
<input type="button" value="Remove"/>	2	Business and Computer	CR411P	Co		
<input type="button" value="Remove"/>	3	Language Arts	LA420A	En		
<input type="button" value="Remove"/>	4	Language Arts	LA420B	En		
<input type="button" value="Remove"/>	5	Mathematics	MA550A	Alk		
<input type="button" value="Remove"/>	6	Mathematics	MA550B	Alk		
<input type="button" value="Remove"/>	7	Performing Arts	PA510	Mt		
<input type="button" value="Remove"/>	8	Performing Arts	PA515	Sy		
<input type="button" value="Remove"/>	9	Performing Arts	PA530	Ja		
<input type="button" value="Remove"/>	10	Physical Education	PE525	Ph		
<input type="button" value="Remove"/>	11	Science	SC520A	St		
<input type="button" value="Remove"/>	12	Science	SC520B	Student Naturalist	0.500	
<input type="button" value="Remove"/>	13	Social Studies	SS510A	United States History	0.500	
<input type="button" value="Remove"/>	14	Social Studies	SS510B	United States History	0.500	
					<b>Total</b>	<b>7.000</b>

Selected Alternate Course Requests				
Ln	Department	Course ID	Course Title	Credit
1	Social Studies	SS415	Honors World Geography	0.500
2	Fine Arts Visual	AR455	Basic Digital Photography	0.500
3	Family and Consumer Science	HE455P	Consumer & Personal Finance	0.500
4	Family and Consumer Science	HE841P	Interior Design I	0.500
<b>Total</b>				<b>2.000</b>

When selecting Alternates, you should choose them in order of preference, so that your #1 class listed is your first choice.

12. If you make a mistake, you can always **Remove** a selection. You can come and go out of the selection process **as much as you want and your selections will automatically save**. **DO NOT EVER** click on **Lock Course Requests**. If you **Lock** your requests, **you cannot make changes**. Your counselor will lock for you when the enrollment window closes on **Thursday, February 6 (for current 9<sup>th</sup>-11<sup>th</sup> grades)**, or when counselors come to your middle school to go over enrollment

## COURSE REQUEST

**i** WELCOME TO THE OLATHE EAST ONLINE PRE-ENROLLMENT! Enrollment information meeting is Monday, January 27th at 6 PM in the OE Auditorium. Department Chairs will be available after the meeting for questions. Athletics and Activities will be available in the Commons from 5-6 pm.

**Olathe East High School (913-780-7120)**  
**2025-2026 School Year, Grade:**

Selection Time Period:  
 Counselor: Whitney

**DO NOT CLICK THIS!!**

[Click here to change course requests](#)

[Lock Course Requests](#)

13. Turn in your enrollment form to your advisory teacher during advisory on **Thursday, February 6**.